



Hove and Portslade Pastorate

PORTSLADE

Station Road, St Aubyns Road,
Portslade BN41 1AB

Minister

Rev'd Sue Chapman
01273 381853

Secretary

Mrs Jayne Packham
jaynepackham@ntlworld.com
01273 770165
07766022090

Treasurer

Mr Harry
Golesworthy
01273 416716

Reply to:
Jayne Packham

Booking Form Agreement (Casual rate)

A booking agreement made on ____ / ____ / ____ between The Elders of
Portslade United Reformed Church (the 'licensor') and

_____ (the 'licensee') whereby it is agreed as follows:-

1. The licensee shall have the use of the hall including the kitchen at Portslade URC on:
____ / ____ / ____ between the hours of ____:____ and ____:____
for a single booking. **This should include time for preparation and clearing the premises after use.**
2. The booking is required by the licensee for _____ people for the purpose of:

3. For a single booking the licensee shall pay a booking fee of £15 per hour

Payment may be made by:

Cheque, made payable to Portslade URC / Cash on the day/ Credit Transfer(details below) **Please indicate your preference**

Bank: CAF Bank Account number: 00011829 Sort Code: 40-52-40

Account name: Portslade United Reformed Church

4. All bookings made will be provisional until the Hiring Agreement is completed, signed and returned to Jayne Packham, Church Secretary to secure the booking.
5. This agreement supersedes any previous agreement made between the parties or their predecessors.

6. Declaration

I have read and understood the 'General Conditions of Hire' enclosed.

Signed by the licensee : _____

Contact number : _____

Address: _____

Email: _____

To worship GOD, FATHER, SON and HOLY SPIRIT and to express, proclaim and spread the love of Christ and His good news, aiming to fulfil His mission and bring about His Kingdom on earth.

Find us: Church Website - <http://www.portslade-urc.org.uk> or on Facebook
email: Whisper@portslade-urc.org.uk